

Permit Reminders

Permit Rules: 19 TAC, Chapter 230, Subchapter F-Permits

- The individual must meet minimum requirements depending on the grade level and type of assignment.
- Valid for one school year.
- No renewals, except for assignments in Junior Reserve Officer Training Corps (JROTC) and teacher of students with visual impairments.
- Three-year maximum on less than standard credentials (one-year, intern, probationary, and permits).
- Cannot be combined with an intern or probationary certificate if the educator preparation program offers the certification area(s) sought.

Emergency Permit (EP)

For degreed, certified or non-certified individuals

- Certified individuals must be registered for the next available examination.
- Non-certified, individuals

- Type A -Texas university program completer who lacks only tests for certification through that program-valid for 12 months.
- Type B – Texas educator certified prior to 02-01-1986 and lacks a revalidation test such as the reading and writing portions of the Texas Higher Education Assessment (THEA) - valid for 6 months from activation date or until end of school year, whichever is less.

Temporary Classroom Assignment Permit (TCAP)

Certified at the secondary grade level and assigned in departmentalized grades 7-12.

- Could hold all-level certificate or elementary/4-8 certificate for middle school assignments in grades 7-8 only.
- Limited to four class periods – if more, request a hardship.
- Processed locally – no online application or fee.
- If the individual does not meet TCAP requirements, or assignments exceed four class periods, the district may request a hardship approval by sending a letter to TEA.

Emergency Permit Waivers*

