Texas English Language Proficiency Assessment System

Writing Collection

Spring 2024

The Texas English Language Proficiency Assessment System (TELPAS) writing collection should be kept in the

TELPAS Writing Collection Verification Checklist

Spring 2024

This checklist is to be used by both the teacher assembling the writing collection and the verifier to ensure that the writing collection meets all criteria in the applicable manual or instructions. The boxes in the "Teacher" column indicate confirmations that the teacher is responsible for making during the assembly of the collection. The boxes in the "Verifier" column indicate tasks that the verifier must complete. Each box should be initialed.

	Teacher	**Verifier**
At least five writing samples are included.	☐	☐
At least one writing sample designed to elicit past tense is included.	☐	☐
At least two academic writing samples from mathematics, science, or social studies are included.	☐	☐
No writing samples show evidence of borrowed/copied language or heavy use of reference materials.	☐	N/A
No writing samples have been polished through editing by parents, guardians, peers, or teachers.	☐	N/A
No worksheets or question-answer assignments are included.	☐	☐
No writing samples are written primarily in a language other than English.	☐	☐
No writing samples show brief, rushed, or incomplete writing.	☐	N/A
No writing sample date is missing or is dated prior to February 5, 2024.	☐	☐
No writing sample is missing the student's name.	☐	☐
No writing sample shows teacher corrections.	☐	☐

The teacher and verifier signatures are required below once the writing collection meets all assembly criteria.

_____ _____/_____/_____
Printed Name of Teacher   Date

_____
Signature of Teacher

_____ _____/_____/_____
Printed Name of Verifier   Date

_____
Signature of Verifier