

# Years in U.S. Schools

®) assessment decisions. It is also used for defining accountability and performance -based monitoring measures.

LPACs must follow state- defined policies and procedures to determine and annually document this critical student data element and must take steps to document the information in a manner that shows clear evidence of consistent and accurate annual updating. The information must be kept in the student's LPAC documentation file. District personnel may use the TEA- provided Student History Worksheet or a similar form to document and annually update this information.

School records or signed verification from the student's parent or guardian must be used by the LPAC to indicate the number of school years of enrollment in U.S. schools. Information that cannot be obtained from the parent or guardian may be supplied instead by the person standing in parental relation (such as the relative with whom the student is living). If a school has been unsuccessful in obtaining the requested information in writing, a school official or representative may speak to the parent, guardian, or person standing in parental relation to obtain the information and then sign a statement describing the information obtained. The statement must be kept in the student's LPAC documentation file. If the student is 18 or older, the LPAC may permit the student to provide his or her own signed verification.

District testing personnel are responsible for submitting this information in the Test



# Student History Worksheet

Student Name:

Initial Date of Enrollment in U.S. Schools:

Student ID:

Date Identified as an EB