

Districts/charter schools that were identified for interventions in the 2022-23 monitoring year are also required to submit a [Needs Assessment](#). The [Needs Assessment](#) workbook contains open-ended questions regarding processes, procedures, training, and program effectiveness for the district/charter school's dropout prevention plan. District/charter schools are expected to enter a response to all questions within the workbook.

Note: If plan ineffectiveness is cited, activities to address those findings should be included in the Needs Assessment.

Districts/charter schools are required to submit one of the three options listed above as well as the Needs Assessment, if applicable, to the Agency via the Intervention, Stage, and Activity Manager (ISAM) application in [TEAL](#) by **December 1, 2023**.