
2021 Discipline Data Validation Manual

Texas Education Agency

Governance & Accountability
Performance Reporting

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Table of Contents

SECTION I: INTRODUCTION.....	1
Performance-Based Monitoring Data Validation.....	3
Differences Between Discipline Data Validation Indicators and OBM Indicators.....	3
Discipline Data Validation Indicators: Background.....	4
List of 2021 Discipline Data Validation Indicators.....	5
Data Sources.....	5
Data Validation Reports.....	6
Sample Report.....	6
Data Validation Requirements for Districts.....	8
Discipline Reason Codes, Action Codes and Documentation Requirements.....	8
Additional Resources.....	8
SECTION II: 2021 DISCIPLINE DATA VALIDATION INDICATORS.....	10
Discipline Data Validation Indicator #1: Length of Out-Of-School Suspension.....	12
Discipline Data Validation Indicator #2: Unauthorized Expulsion of Students Age 10 and Older.....	13
Discipline Data Validation Indicator #3: Unauthorized Expulsion of Students under Age 10.....	14
Discipline Data Validation Indicator #4: Unauthorized DAEP Placements of Students under Age 6.....	15
Discipline Data Validation Indicator #5: High Number of Discretionary DAEP Placements.....	16
Discipline Data Validation Indicator #6: Black or African American (Not Hispanic/Latino) Discretionary DAEP Placements.....	17
Discipline Data Validation Indicator #7: Hispanic Discretionary DAEP Placements.....	18
SECTION III: APPENDICES.....	20
Appendix: A- Applicable Disciplinary Action Codes from the TSDS PEIMS Sub-Category.....	22
Appendix: B- Applicable Disciplinary Reason Codes from the TSDS PEIMS Sub-Category.....	23
Appendix: C- ESC Performance-Based Monitoring Contacts.....	4
Appendix: D- Comments and Questions.....	26

Section I: Introduction

Performance- Based Monitoring Data Validation

The Performance-Based Monitoring (PBM) system(s), which was developed in response to state and federal statute, is a comprehensive system designed to improve student performance and program effectiveness. The PBM system is a data-driven system that relies on data submitted by local education agencies (LEAs), therefore the integrity of LEAs' data is critical. To ensure data integrity, the PBM system includes annual data validation analyses that examine districts' leaver and dropout data, student assessment data, and discipline data. Additional data analyses, including random audits, are conducted as necessary to ensure the data submitted to the Texas Education Agency (TEA) are accurate and reliable.

Differences Between Discipline Data Validation Indicators and Other PBM Indicators

There are key differences between the discipline data validation indicators used as part of the PBM Data Validation System and the performance indicators used in the performance-based monitoring analysis system such as Results Driven Accountability (RDA). A performance indicator yields a definitive result, e.g., 85% of a certain cohort graduated with a high school diploma in four years. A discipline data validation indicator typically suggests an anomaly that may require a local review to determine whether the anomalous data are accurate. For example, a district may report it expelled a student for three unexcused absences. This unauthorized expulsion will appear as a data anomaly. The district will need to determine if the data is accurate.

By their very nature and purpose, some discipline data validation indicators may identify one or more districts that are collecting and reporting accurate data. Confirming the accuracy of data is a critical part of the process necessary to validate and safeguard the integrity of the overall PBM system(s). As such, the process districts engage in to either validate the accuracy of their data or determine that erroneous data were submitted is fundamental to the integrity of the entire system.

Many districts initially identified through a discipline data validation indicator will be able to confirm the accuracy of their data. This is expected and should be handled by those districts as a routine data confirmation that is documented locally and, in some cases, communicated back to the agency. Other districts identified through a discipline data validation indicator will find their anomalous data to be the result of an isolated reporting error that

In addition, TEC §37.008, requires an electronic evaluation of discipline data:

TEC §37.008. Disciplinary Alternative Education Programs) (The commissioner shall develop a process for evaluating a school district disciplinary alternative education program electronically. The commissioner shall also develop a system and standards for review of the evaluation or use systems already available at the agency. The system must be designed to identify districts that are at high risk of having inaccurate disciplinary alternative education program data or of failing to comply with disciplinary alternative education program requirements. The commissioner shall notify the board of trustees of a district of any objection the commissioner has to the district's disciplinary alternative education program data or of a violation of a law or rule revealed by the data, including ~~any~~ ^{any} violation of disciplinary alternative education program requirements, or of any recommendation by the commissioner concerning the data. If the data reflect that a penal law has been violated, the commissioner shall notify the county attorney, district attorney, or criminal district attorney, as appropriate, and the attorney general. The commissioner is entitled to access to all district records the commissioner considers necessary or appropriate for the review, analysis, or approval of disciplinary alternative

Data Validation Reports

District-level reports and certain student-level data² will be generated for each district identified on one or more of the PBM discipline data validation indicators. These reports and student-level data are made available via the Texas Education Agency Login (TEAL) Accountability application. Districts identified will receive the following message if they attempt to access the report: “A PBM Discipline Data Validation District Report is not available for your district (number: xxx) due to any of the following reasons: (a) your district did not trigger any indicators in the PBM Discipline Data Validation System; (b) your district did not meet minimum size requirements for evaluation under certain indicators; or (c) your district did not report any discipline data for the previous school year and therefore was not evaluated in the PBM Discipline Data Validation System.”

If a district has been identified on an indicator, relevant information such as the number of instances where specific coding was identified will be noted on each district’s report. Only the indicators a district triggers will be listed on the report. For example, in the sample report that follows, only certain indicators are listed because the sample district only triggered the specific indicators shown.

² Student-level data are not applicable to Indicators #57.

Sample Report

CONFIDENTIAL
Texas Education Agency
2021 PBM Data Validation District Report
Discipline Data

Example ISD

Region ZZ

Data Source: TSDS PEIMS Summer Submission 2021 (44425 Sub-Category)

5. High Number of Discretionary DAEP Placements

7. Hispanic Discretionary DAEP Placements

Hispanic DAEP Placements	12.5	160	1,277
All DAEP Placements	6.0	359	5,982

44.

The data in the sample report can be interpreted as follows:

UNAUTHORIZED EXPULSION STUDENTS AGE 10 AND OLDER: The district reported 4 instances of unauthorized expulsion of one or more students age 10 and older.

UNAUTHORIZED EXPULSION STUDENTS UNDER AGE 10: The district reported 3 instances of unauthorized expulsion of one or more students under age 10.

HIGH NUMBER OF DISCRETIONARY DAEP PLACEMENTS: The district reported 359 discretionary DAEP placements and 5,982 students in attendance, resulting in a discretionary DAEP placement rate of 6.0. That rate

- x PDM3132-001: Student Disciplinary Acti~~o~~ster
- x PDM3132-003: Student Disciplinary Acti~~o~~summary

These reports, along with other data, such as the Data Element Summary, available locally to districts, can be used to identify and analyze the specific instances that caused a district to trigger one or more of the PBM discipline data validation indicators.

Discipline Data Validation Indicator #1: Length of Out-Of-School Suspension

This indicator identifies LEAs with one or more students reported as suspended-out-of-school (OSS) for more than three school days (regular districts) or more than 10 school days (charters).

Minimum Size Requirements

- Not Applicable

Notes

- Charters are included in this indicator.
- Disciplinary Reason Codes are not considered in this indicator.
- If a student receives out-of-school suspension for a partial school day (even if for one class period), that partial day is considered one of the total out-of-school suspension days.

Applicable Disciplinary Action Codes from the TSDS PEIMS 44425 Sub-Category

- Out-of-

Discipline Data Validation Indicator #2: Unauthorized Expulsion - Students Age 10 and Older

This indicator identifies districts with one or more students reported as expelled from their regular education setting for an unauthorized disciplinary reason.

Minimum Size Requirements

x Not Applicable

Notes

x Ch8 85.44bA..de718 85.j /TTj EMC og(w)-i/03 0 TdT w ()Tp7450No

Discipline Data Validation Indicator #3: Unauthorized Expulsion - Students under Age 10

This indicator identifies districts that reported expelling one or more students under age 10 for a disciplinary reason other than expelling a student to an DAEP for bringing a firearm to school.

Minimum Size Requirements

x Not Applicable

Notes

- x Charters are not included in this indicator.
- x ReasoCode11 (Brought a firearm to school—TEC §37.007(e) or unlawful carrying of a handgun under Penal Code 46.02 TEC §37.007(a) (1)) is considered in this indicator.
- x A district will trigger this indicator if it reports any of the following Action Codes for a student under age 10 for any ReasoCode other than ReasoCode11. For example, a district that reports expelling a nine-year-old student with placement in a JJAEP as a result of a formal expulsion hearing (Action Code 02) for violation of the student code of conduct (Reason Code 21) will trigger the indicator for the unauthorized expulsion.

Applicable Disciplinary Action Codes from the TSDS PEIMS 44425 Sub- Category

x Codes 01, 02, 03, 04, 09, 11, 12, 15, 50, 51, 52, 53, 56, 58, ~~59~~, and

Discipline Data Validation Indicator #4: Unauthorized DAEP Placement - Students under Age 6

This indicator identifies LEAs that reported a DAEP placement of one or more students under age 6 for a disciplinary reason other than expelling a student to a DAEP for bringing a firearm to school.

Minimum Size Requirements

Not Applicable

Notes

Charters are included in this indicator.

Reason Code 11 (Brought a firearm to school under TEC §37.007(e) or unlawful carrying of a handgun under Penal Code 46.02 TEC §37.007(a) (1)) is considered in this indicator.

Discipline Data Validation Indicator #6: Black or African American (Not Hispanic/Latino) Discretionary DAEP Placements

This indicator identifies LEAs with a discretionary DAEP placement rate for Black or African American students that is more than 2.0 times higher than the discretionary DAEP placement rate for all students.

Calculation

1. Discretionary DAEP placement rate for Black or African American students:

N

Minimum Size Requirements:

x E μ u OE \$0CE H

Notes

- x The minimum size requirements for this indicator are evaluated at the first step of the indicator's calculation.
- x The calculation's intermediate results are not rounded. This multiple decimal place precision helps ensure the accuracy of the disproportionality rate.
- x Charters are included in this indicator.
- x A Black or African American student for purposes of this indicator is a student who is not reported as Hispanic/Latino and is reported (with only one race) as Black or African American.
- x Only one action per incident number is counted under this indicator, and the actual length of disciplinary assignment must be greater than zero.

Applicable Disciplinary Action Codes from the TSDS PEIMS 44425 Sub-Category

x Codes 07, 08, and 10.

Applicable Disciplinary Reason Codes from the TSDS PEIMS 44425 Sub-Category

x Codes 01, 02, 10, 21, 23, 41, 49, 56, and 61.

⁴ If reported with Behavior Location Code 04 (Off campus, and further than 300 feet from the campus boundary; not while in attendance at a school-sponsored or school-related activity) or 05 (On campus of another school district; not while in attendance at a school-sponsored or school-related activity of another school district).

Section III: Appendices

Appendix: A – Applicable Disciplinary Action Codes from the TSDS PEIMS 44425 Sub-Category

Disciplinary Action Codes from the 2020-2021 can be found at: [TSDS Web-Enabled Data Standards \(TWEDS\)](#)

Codes	Disciplinary Action
01	Expulsion: Without placement in another educational setting
02	ExpulsionWith placement in a juvenile justice alternative education program (JJAEP)
03	ExpulsionWith placement in an oncampus disciplinary alternative education program (DAEP)
04	ExpulsionWith placement in an offcampus disciplinary alternative education program (DAEP)
05	Out-Of-School Suspension
07	Placement In A On-Campus Or Off Campus DAEP
08	Continuation Of Other District's DAEP Placement
09	Continuation Of Other District's Expulsion Order
10	Continuation Of The District's DAEP Placement From The Prior School Year
11	Continuation Of The District's Expulsion Order From The Prior School Year
12	Continuation Of The District's ExpulsionWith PlacementTo JJAEP From The Prior School Year
14	Placement In A DAEP By Court Order
15	Continuation Of Other District's Expulsion With Placement To JJAEP
25	Partial Day Out-Of-School Suspension
50	ExpulsionWithout PlacementIn Another EducationalSetting: As a result of a determination by special education hearing officer (not a hearing officer employed or appointed by the district)
51	ExpulsionWith PlacementTo A JJAEPAs a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
52	ExpulsionWith PlacementTo An On-Campus DAEPAs a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
53	ExpulsionWith PlacementTo An Off-Campus DAEPAs a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
54	PlacementIn An On-Campus Or Off-Campus DAEPAs a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
55	ContinuationOf Other District's DAEP Placement As a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
56	ContinuationOf Other District's Expulsion Order: As a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
57	ContinuationOf The District's DAEP Placement From The Prior School Year: As a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
58	ContinuationOf The District's Expulsion Order From The Prior School Year: As a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
59	ContinuationOf The District's ExpulsionWith PlacementTo JJAEP From The Prior School Year: As a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)
61	ContinuationOf Other District's ExpulsionWith PlacementTo JJAEPAs a result of a determination by a special education hearing officer (not a hearing officer employed or appointed by the district)

Appendix: B – Applicable Disciplinary Reason Codes from the TSDS PEIMS 44425 Sub-Category

Disciplinary Reason Codes from the 2020-2021 can be found at: [TSDS Web-Enabled Data Standards \(TWEDS\)](#)

Codes	Disciplinary Reason
01	Permanent Removal By A Teacher from Class- TEC §37.002(b)
02	Conduct Punishable As A Felony– TEC §37.006(a)(2)(A)
07	Public Lewdness or Indecent Exposure –TEC §37.006(a)(2)(F)
10	Based On Conduct Occurring Off Campus and While The Student Is Not In Attendance At A School-Sponsored Or School-Related Activity For Felony Offenses Not In Title 5, Penal Code TEC §37.006(d) and TEC §37.007(b)(4)
11	Brought a firearm to school TEC §37.007(e) or unlawful carrying of a handgun under Penal Code- 46.02 §37.007(a)(1)
21	Violation Of Student Code Of Conduct Not Included Under TEC §§37.002(b), 37.006, or 37.007
23	Emergency Placement/Expulsion– TEC §37.019
28	Assault Under Penal Cod 37.4.6 (e)-1 (461.28 22.019 re W n BT), Pee 461.2002-3. re f 5.001 Tw 9 0 0 T 9 0 0 9 505

Full Name	Region	City	Phone	Email Address
Gretchen Kroos	11	White Settlement	(817)740-7630	gkroos@esc11.net
Laura Mckean	11	White Settlement	(817) 7407608	lmckean@esc11.net
April Whisenant	11	White Settlement	(817) 7407555	awhisenant@esc11.net
Pamela Humphrey	76603.28	[REDACTED]	(817) 294-8740	phumphrey@esc11.net

Travis Whi@Tc 0.0(t)T

Appendix: D – Comments and Questions

Questions about the 2021 Discipline Data Validation Indicators should be addressed to:

PerformanceBased Monitoring

Phone (512) 463-9704

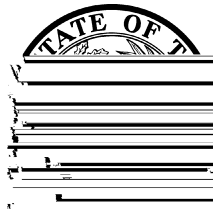
Email pbm@tea.texas.gov

Questions about 2021 Data Reporting Compliance Reviews should be addressed to:

IT Data Reporting Compliance Unit

Phone (512) 463-9980

Email:



Texas Education Agency
Performance-Based Monitoring
1701 North Congress Avenue
Austin, Texas 78701-1494