



# TO THE ADMINISTRATOR ADDRESSED

<b>DATE:</b>	<b>August 7, 2023</b>
<b>SUBJECT:</b>	<b>Preliminary 2022–2023 FIRST Ratings</b>
<b>CATEGORY:</b>	<b>Accreditation Information</b>

Within two months of the release of your final School FIRST or Charter FIRST rating, your LEA must announce and hold a public meeting to distribute a financial management report that explains the LEA rating and its performance under each indicator for the current year. If your LEA does not submit an appeal, your LEA may choose to use the date that the rating automatically became final as a basis for the two-month deadline to hold the public hearing.

The report also must provide the financial information described in [19 TAC §109.1001\(q\)\(3\)](#). We encourage your LEA to include in the report additional information that will be beneficial to stakeholders, especially information explaining any special circumstances that may have affected the LEA's performance on the indicators.

The required newspaper notice, to inform taxpayers of the meeting, must be published no more than 30 days and no fewer than 10 days before the public meeting. Your district or charter school may combine the newspaper notice with the notice of the public meeting.